

**PUERTO RICO SEISMIC NETWORK  
UNIVERSITY OF PUERTO RICO, MAYAGÜEZ**

**TSUNAMI EVACUATION EVALUATION FOR SCHOOLS LOCATED IN  
COASTAL AREAS**

This is a tool to evaluate the CARIBE WAVE exercise for schools located in **COASTAL** areas. The purpose for this evaluation is for the school staff as well as professionals in the teaching field to have the opportunity to assess the effectiveness of the exercise as part of their School Emergency Plan, specifically for the case of a Tsunami Warning issuance for Puerto Rico and the Virgin Islands. It is expected that through practice, they may identify areas to strengthen the School Emergency Plan or the school site in general. Consequently, assuring that the school will have a better response in the case of a real event of this kind.

**PLEASE FILL OUT CLEARLY**

<b>Institution/School:</b>	
<b>Address:</b>	
<b>Name of school director:</b>	
<b>Name of evaluator/agency:</b>	

Assesed area: \_\_\_\_\_

Time/date: \_\_\_\_\_

Please complete the following questions:

1. The emergency operational plan was carried out.	
2. Time when the exercise began (school has been warned ):	
3. Time when the evacuation began (students start leaving the classrooms, staff leaves office, etc.):	
4. Method used to issue the alert (speaker, ring tone, etc.):	
5. Number of people on site:	
6. Approximate distance from the evacuation site to the assembly point:	
7. Time when the evacuation ended (the last person on site leaves):	
8. Number of people evacuated (head count at the assembly point or assigned location):	
9. Time when the exercise was completed (everyone evacuated arrived to the assembly point or outside of evacuation zone):	

Please answer the following questions using the symbol (√) for the answer that best describes your observations:

EVALUATION CRITERIA	YES	NO
1. Have an operational plan that considers a tsunami emergency protocol.		
2. Non-structural hazard mitigation measures were taken in classrooms and offices. (Stationary shelves, gas lines were turned off, secured cabinets, etc.)		
3. The emergency exits were properly identified and accessible for evacuation.		
4. Each classroom, office, library, etc had an emergency backpack.		
5. Each floor had a fire extinguisher with current inspections (less than a year)		
6. Each classroom had a map showing the emergency exits, fire extinguishers, location of gas cylinders, septic wills or oil traps, if applicable.		
7. The evacuation included an operational official or an alternate representative.		
8. The evacuation included coordinators for each floor/area or an alternate coordinator.		
9. A headcount took place for the occupants that were evacuated.		
10. The evacuation was carried out according to the Multi Hazard School Plan established.		
11. The evacuees' meeting place was safe and suitable.		
12. The personnel in charge of the exercise showed knowledge to carry out the evacuation.		
13. The students showed knowledge of actions required for an earthquake emergency.		
14. The students showed knowledge of actions required for a tsunami emergency.		
15. The exercise demonstrated an effective response to an earthquake/tsunami emergency.		

**Comments**

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